

Ref	Duty / Job / Action	Risk Assessment	Severity Rating 0-9	Likelihood Rating 0-9	Risk (A x B)
	REVIEWED Dec 2021				
	Next review date: 15/4/22				
	FIRE RISK ASSESSMENT IN PINK (Includes Evacuation)				
	CORONAVIRUS RISK ASSESSMENT IN SKY BLUE				
	- NOTE: Government allow unlimited socialising with up to five (5) people from outside your household (6 in total with an instructor) providing you can maintain 2 metre social distancing.	Suspended 5/11/20			
	NOTE: Government allow outdoor socialising with only one person from outside your household providing you can maintain 2 metre social distancing. Enables 1-2-1 instruction only.	Suspended 2/1/21	A	B	
	NOTE: Government law allows outdoor exercising with only one person from outside your household providing you can maintain 2 metre social distancing. Only liveryes (including loan liveryes) are allowed down the stables to care and exercise their horses. Only liveryes and their 'assisting' family group are allowed down the stables. ALL liveryes require an agreement. No socialising is currently allowed.	Introduced 2/1/21			
	Instructors				
	Lessons (when allowed) are subject to restrictions. Currently instruction is only allowed for liveryes and is 1 to 1 only. Local Government restrictions apply.	Introduced 2/1/21			
1	Instruct / Supervise lessons as indicated on the booking sheet. (Hack)	Unsupervised customers / horses may lead to actions taking place that are beyond the ability of horse and rider. This may lead to injuries to customers and/or horses.	3	4	12
2	Instruct / Supervise lessons as indicated on the booking sheet. (Menage)	Ditto	2	3	6
3	Assist with mounting / dismounting including the checking of each riders tack prior to start of lesson. Tack to be sanitised before each rider mounts. Lead rope, reins and saddle. Riders to mount unattended including retrieving and returning their horse yard. Riders to be able to adjust reins whilst mounted and tighten girth if required. Riders unable to mount and adjust to understand that learning to do this is part of the lesson.	Horses in yard can kick out if too close to each other causing injury to horse, rider or others.	3	2	6
4		Accidents from unsafe or ill fitting tack.	4	4	16
5	Ensure riders are being led by a suitable leader (if required) and that very small children have an additional leader or parent to assist. If in doubt whether rider needs a leader then take no chances and provide one until satisfied.	Horses can take off if rider cannot control horses.	4	2	8
6		Small children can fall from horses even when being led.	2	3	6
7	Leading is by family members of the rider only. Subject to a maximum of 6 people in the lesson area, which includes riders, assistants and instructor. Leading is by instructor only. Subject to social distancing being achieved.	Suspended 5/11/20			0
7	Check horse/rider/leader combinations and voice any concerns prior to start of lesson.	Leader may not be able to control horse.	2	3	6
8		Horse may be unsuitable for rider.	2	3	6
9	Advise on safety of clothing paying particular attention to footwear and hats. All riders must have their own gloves and hats.	Flat sole shoes like trainers can allow foot to slip through stirrup and restrict rider from safely falling from horse.	4	4	16
10		Head injuries from ill fitting or no hat.	5	4	20
11	PLEASE refer to BETA Guide to rider Safety Equipment on Irelands riding school facebook page under files.	Short sleeves and short trousers offer no protection to arms and legs.	2	5	10
12	Check on safety of menage prior to start of lesson. Checking that loose equipment is not on the tracks. Do not use steel oil drums or tyres in the menage.	Obstructions in menage can trip horses causing accidents to horse and rider.	2	4	8
13	Assess riders ability and promote/demote to relevant lesson. Consult other instructors and Booking Assistant.	Over stretching riders may lead to accidents.	2	2	4
14	Plan constructive lessons to provide variety for clients in addition to generally improving their riding ability in a safe and logical sequence.	Over stretching riders may lead to accidents.	2	2	4
15	Assist in the development of handouts to advance riders theoretical knowledge. Progress each riders knowledge by utilising the Certificate system. Complete matrix as required.	The quicker the rider becomes capable the better and safer for all concerned.	1	2	2
16	Inform Management immediately of any concerns associated with client safety.	Failure to advise may leave something unsafe for longer than necessary.	3	3	9
17	Instructors are advised to wear hard shoes and hats whilst teaching. If mounted it is mandatory.	Contact with horse can lead to injuries	2	3	6
18	No smoking or sitting whilst teaching. Also no use of mobile phone.				0
19	Wash hands between clients.				0
20					0
21					0
22					0
	Yard Manager				
23	Do not allow forks to be used by untrained (skills matrix) or pre teen children. Clients are currently not allowed to use tools.	Forks can cause serious injuries particularly in confined spaces..	5	4	20
24	Ensure heavy lifting is only done by trained people as indicated on the skills matrix. Bales are particularly dangerous as they are bulky and difficult to handle. Use a wheel barrow instead of carrying bales.	Lifting heavy items can cause back and other injuries.	3	3	9
25	Movement of horses during yard duties should be carried out by trained people as indicated on the skills matrix.	Handling horse in confined spaces can cause crushing injuries.	4	3	12
26	Keep yard clean at all times. Keep tools from cluttering yard.	Tripping hazards can cause falls.	2	3	6
27	Ensure muck heap is loaded correctly. Use of one fork only.	Slipping on ramp can cause injuries.	2	3	6

28		Forks in confined spaces. See above.	5	4	20
29	Preferably groom horse outside to prevent breathing in dust.	Dust can have long term health effects.	5	3	15
30	No helpers required				0
31	Sanitise toilet, including all handles, between lessons if client has to use.				0
32					0
33					0
34					0
35					0
36					0
37					0
	Booking Assistant				
38	Organise tacking (and untacking) of horses in line with the booking sheet. Informing yard manager as required.				0
39	In conjunction with instructors develop a horse/rider combination list so the instructor can allocate suitable leaders.	Leaders/Rider/Horse combinations may lead to accidents.	4	3	12
40	Take monies and enter onto booking sheet.				0
41	Arrange for riders who require to borrow hats to be fitted correctly. Ensure riders using their own hats are to the correct standards.	Head injuries from ill fitting or no hat.	5	4	20
	Own hat only unless allocated solely for that clients use at all times.				
42	Ensure persons staying for longer than their lesson have been given permission by the Management and are assisting. Enter these peoples names onto the stables management matrix as our commitment to train them in safe Stable Management techniques.	Untrained persons are a hazard to themselves and to others.	4	4	16
	Sanitise toilet, including all handles, between lessons if client has to use.				
43	Make parents welcome so they don't mind bringing their children.				0
	Clients families are restricted to one person leaving their vehicle to assist or watch.	Suspended 5/11/20			0
	Family members should remain in there cars if possible. Or hand over to instructor.	Introduced 5/11/20			0
44	Keep patio and caravan tidy.	Tripping hazards can cause falls.	2	1	2
45	Assist with handouts and Certificates				0
46	Inform Management immediately on any matter concerning client, helpers or staff safety.	Failure to advise may leave something unsafe for longer than necessary.	3	3	9
47					0
48	Rider prerequisites. (Advise in writing before booking)				0
49	<ul style="list-style-type: none"> - Must have their own riding hat and any other equipment they require. - Must be able to mount horse by themselves. - NOTE : Assistance can be given by family member if required. - Must be able to check girth and adjust stirrups before commencing or have the ability to learn how to do it. - Riders and members of family should not have had any symptoms in previous 14 days. 				0
50	Client and families safety conditions whilst on site. (Advise in writing before booking)				0
51	<ul style="list-style-type: none"> - Arrive 10 minutes before lesson starts. - Only family members should accompany the rider from car park. - Parking onsite allowed. - Payment by notes only. No coins. - NOTE: Prepayment can be arranged through website with the addition of Paypal button if required. - Wash hands thoroughly before mounting. Sanitiser also on entrance gate. - Riding gloves should be used when handling horse and riding. - Wait in allocated area. - Avoid mixing with non family members. - Use time to fit protective equipment if required. Hat, Back protector etc. - Avoid using the toilet but advise instructor if you need to. - Family member may watch lesson but must not use seating. - Lessons will not include jumping - Unmount and return horse to the stable or tie up. - Leave yard and wash hands before leaving. Sanitiser also on exit gate. 				0
52					0
53					0
54					0
	Other Safety Risks (Owners Responsibilities)				
	FIRE RISK ASSESSMENT IN PINK				
55	Paint and chemical storage. Do not leave in Public areas.	Chemicals can be harmful.	5	2	10
56		Flammable materials identified as PAINT, PETROL and THINNERS are stored in Maintenance area only..	5	1	5
57		Access by an arsonist to be avoided	5	1	5
58	Power tools. Disconnect from mains when not in use. Control use.	No helpers or clients are to use any electrical or pneumatic equipment whatsoever.	5	2	10
59	Use of powders and irritants to be strictly controlled. Only to be used outside stables opening hours. To be administered with correct protection and a suitable face mask. Non Management persons to be outside the immediate area. To be applied in the open	Powders and irritants can cause long term health problems.	5	3	15

60	Letting out and getting in of horses needs to be closely controlled. All staff, visitors and helpers not involved to be behind barriers where horses cannot get. Use a head collar as the preferred method of controlled transfer.	Running horses are dangerous.	4	4	16
61	Advise persons handling horses of particular vices that may cause injury. E.g. barging out of stables or kicks out. Place signs where necessary.	Crushing, biting or kicking injuries	4	3	12
62	Tack. Ensure tack is cleaned correctly, examined for wear and assembled correctly.	Ill fitting, greasy or dangerous tack causes sudden accidents.	4	4	16
63	Fire notices saying what to do in the event of a fire to be displayed in all key areas.	Uncertainty can lead to accidents.	5	2	10
64	RAISE alarm by both SHOUTING and Rotating the FIRE BELL	Make everyone aware there is a fire	1	1	1
65	On alarm vacate stables area immediately and go to car park or fields.	Staying in area is fatal	5	1	5
66	In case of FIRE dial 999 and ask for fire brigade.	Fast action minimises spread	1	1	1
67	Staff and Customers should NOT fight fires. Leave to trained fire fighters only.	Untrained operators can get injured.	5	1	5
68	Staff on duty should check that people have vacated the area.		1	1	1
69	Let out any horses from stables at risk into main field and close stable doors.	Loose horses can cause serious injury	4	3	12
70	Fire equipment should be ready at all times for trained personnel to use.	Restricting spread reduces accidents	5	2	10
71	Record ALL fire hazards in the Stables Log.	Aids assessment and reduces risk	5	1	5
72	All staff have been advised of what to do in event of a fire.	Clear guidelines reduces risk	5	1	5
73	Maintain fences to provide maximum safety for horse and rider.	Poor fencing leads to accidents.	3	4	12
74	First aid kit to be available and checked Monthly. Location is known by all staff.				
75	All employees, working pupils, YTS etc must have valid anti-tetanus inoculations. In an accident where the person is exposed to the risk of tetanus medical advise must be sought immediately from hospital or doctor.	Tetanus is serious but preventable.	5	2	10
76					
77					